

TENANT APPLICATION FORM

All occupiers over the age of 18 will need to complete a tenancy application form and will be named on the formal Tenancy Agreement.

[Each applicant to complete an individual application form](#)

TENANCY DETAILS

Property Address	St. Hilary, Darleyford, Liskeard. PL14 5AS
No. of Applicants	
Proposed Start Date	

PERSONAL DETAILS

Title		Date of Birth (dd/mm/yyyy)	
Full Name			
Passport Number			
NUS Number (Students Only)			
Home Number (landline)			
Mobile Number			
Email Address			

WHERE DO YOU CURRENTLY RESIDE?

Current Address (including Postcode)	
Status of Current Address	Home Owner Private Tenant Living with Relatives Other
If Renting, Current Rent	
Rent Frequency?	
Dates At Current Address (dd/mm/yyyy)	

PREVIOUS ADDRESS (IF AT CURRENT ADDRESS LESS THAN 3 YEARS)

Previous Address	
Dates At Address (dd/mm/yyyy)	

PREVIOUS ADDRESS (IF AT CURRENT ADDRESS LESS THAN 3 YEARS)

Previous Address	
Dates At Address (dd/mm/yyyy)	

CURRENT LANDLORD OR AGENT

Landlord Name/Agency	
Address of Landlord/Agency	
Contact Number	
Email Address	

PERSONAL REFEREE/GUARANTOR DETAILS

Title & Full Name	
Contact No.	
Address	
Relationship To You	

EMPLOYMENT / OCCUPATION DETAILS

Employment Status	
Name of Organisation/Workplace	
Address of Employer	
Employer Contact Name	
Employer Contact Position	

Employer Contact Number	
Employer Email address	
Nature of employment/ Job title	
Current Salary per Year	
Employment Start Date (dd/mm/yyyy)	
National Insurance Number	

COMPANY LETS OR SELF-EMPLOYED TENANTS ONLY (OTHERWISE LEAVE BLANK)

Accountant's or Solicitor's Name	
Address	
Accountant's or Solicitor's Phone Number	
Accountant's or Solicitor's Email	

OTHER INCOME

ARE YOU IN RECEIPT OF ANY OF THE FOLLOWING?

Universal Credit	
Housing Benefit	
New Style Jobseeker's Allowance (JSA)	
New Style Employment and Support Allowance/Contribution-Based Employment and Support Allowance (ESA)	
Sickness Benefit	
Retirement Pension	
Disability Allowance	
Personal Independence Payment	
Any other income sources?	
If yes, please specify.	

OTHER INTENDED OCCUPIERS (EXCLUDING JOINT APPLICANTS)

OCCUPIER 1

Name	
Current Address	
Age	
Relationship	

OCCUPIER 2

Name	
Current Address	
Age	
Relationship	

OCCUPIER 3

Name	
Current Address	
Age	
Relationship	

OCCUPIER 4

Name	
Current Address	
Age	
Relationship	

NEXT OF KIN

Name	
Address	
Phone Number	
Email	
Relationship	

OTHER DETAILS

Are you a smoker?	
Do you have any pets?	
If you have pets, please specify	
Have you, in the Past or Present, had any County Court Judgments, IVA, Debt Relief Orders, Bankruptcy or similar?	
If yes, please specify	
Do you have a criminal record?	
Have you ever been refused a tenancy?	
If yes, please give details	

OTHER INFORMATION

Is there anything else which you consider to be relevant to this application?	
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DECLARATION

I HEREBY CONFORM THAT I AM OVER 18 YEARS OF AGE AND THE INFORMATION I HAVE PROVIDED IS TO THE BEST OF MY KNOWLEDGE TRUE AND ACCURATE AT THE TIME OF COMPLETION AND HEREBY AUTHORISE THE LANDLORD OR THEIR AGENT TO:

- Carry out credit searches and reference checks, to contact employers, banks, referees, guarantors and credit reference agencies as appropriate.
- Use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing / debt collection.
- Handle all information obtained in strictest confidence and in accordance with the principles of the Data Protection Act 1988

I ACKNOWLEDGE THAT MY APPLICATION MAY BE REFUSED IF THE LANDLORD IS UNABLE TO OBTAIN SATISFACTORY REFERENCES.

I ACCEPT THAT DUE TO THE CONFIDENTIAL NATURE OF THIS APPLICATION, I WILL NOT BE PERMITTED ACCESS TO THE REFERENCES OR BE GIVEN ANY EXPLANATION SHOULD MY REFERENCES PROVE UNSATISFACTORY

Signature	
Print Name	
Date	